The Roads and Traffic Authority (RTA) has continued to review the Authorised Unregistered Vehicle Inspection Station (AUVIS) scheme inspection processes to ensure the highest possible inspection standards for light vehicles being presented to establish registration and for the purpose of an adjustment of records.

Part of that review process has recognised that there are certain situations where the risk of a stolen/re-birthed light vehicle (cars and motorcycles) being presented for inspection are high. In these cases, a high level of expertise and equipment is often required to determine the validity of the identifiers on these vehicles.

As a consequence, the NSW light vehicle inspection scheme is to be expanded to include a third tier of inspection, which is to be conducted by a specialist group of RTA inspectors. This specialist group is known as the Vehicle Identification Inspection Unit (VIIU) and they will be responsible for checking the identity of certain types of vehicles.

From Monday 18 October 1999, AUVIS operating within the area shown on the attached map must refer vehicles in the following High Risk Referral Vehicle Category to the RTA's VIIU for a final identity inspection prior to establishing registration:

Categories of High Risk Referral Vehicles

- Vehicles that have been written off
- Vehicles from another State where:
  - the applicant is not the registered owner
  - the interstate registration has been established within the previous three months
  - the vehicle does not have current plates and a current certificate of registration
- Low volume, general, personally imported vehicles or those that have been imported for the purpose of dismantling
- Vehicles that do not have original identifiers (non manufacturers format)

In addition, AUVIS operating in these areas will be required to refer any vehicle with identification irregularities to the RTA's VIN, instead of the police.

The RTA's VIN will also confirm the stamping of new identifiers on light vehicles and motor cycles (trailers and imported vehicles excepted).
All vehicles in the categories listed above are known as referral vehicles. Vehicles not requiring inspection by the RTA's VIIU are known as non-referral vehicles.

Note: Referral category vehicles (except written off vehicles, vehicles with non original identifiers and those found to have an identification irregularity) being presented to AUVIS by licensed motor dealers will not be required to undergo a third tier inspection. The exclusion of motor dealers from third tier inspections will only apply when:

- the blue slip is issued in a licensed motor dealer's name and
- the vehicle is registered in the same name that appears on the blue slip

Initially, third tier inspections will only apply to the areas bounded by Nelson Bay, Raymond Terrace, Muswellbrook, Katoomba, Mittagong and Nowra. (See attached map). They will be required state-wide in the near future. The areas within these boundaries are now required to follow the procedures below. There is no change to the current blue slip inspection procedures for AUVIS operating outside this area at the present time.

PROCEDURE

1. Determine whether the vehicle presenting for a blue slip inspection for the purpose of establishing registration is in the referral or non-referral category.

   To assist in this determination, a questionnaire is attached to this bulletin. If the answer to any question is yes, the vehicle is a referral vehicle. The vehicle is a non-referral vehicle if all the answers are no. Of course, if the inspection subsequently detects an irregularity in a non-referral vehicle, for example, it may be found that the vehicle has non-original identifiers, then that vehicle must also be referred to the RTA's VIIU.

2. Referral category vehicle

   Carry out an inspection in the normal way and complete the "blue slip" and "Application for Registration" form 1009 if the vehicle passes.

   Stamp the words "ISSUED SUBJECT TO RTA IDENTITY CHECK" in the comments box on all copies of the "blue slip" and record the reason for referral eg. "written off vehicle".

   Issue the blue slip and application for registration and advise the customer to make an appointment to have an RTA identity inspection prior to attending a motor registry. A list of telephone booking numbers for the RTA's VIIU locations is attached to this Bulletin.

   **Personal general low volume imported or vehicles imported for the purpose of dismantling**

   These vehicles should be inspected in the usual manner, including arranging and confirming the stamping of new identifiers if necessary. They must then be referred to the VIN for a final identity inspection prior to the customer attending the motor registry to establish registration (licensed motor dealers excepted - see below).
Written Off Vehicles (WOV)

These vehicles should be inspected in the usual manner, except for arranging and confirming the stamping of new identifiers. If the vehicle passes but new identifiers are required or there is an identification irregularity, a blue slip should be issued and stamped "issued subject to RTA identity check" as above and the vehicle referred to the RTA's VIIU. Note, in all cases, WOVs must be referred to the VIIU for inspection.

Vehicles with an Identification irregularity and **mechanical repairs needed**

If an identification irregularity is found and mechanical repairs are required, a white slip must be issued in the normal manner and the vehicle referred to the RTA's VIIU. All copies of the inspection report must be stamped "issued subject to RTA identity check" as described above. Advise the customer that it is in their best interest to attend the RTA's VIIU prior to carrying out any necessary repairs.

The VIIU will issue an "identity check clearance" form once the identification irregularity is cleared. When the vehicle returns with any necessary repairs satisfactorily carried out, issue the blue slip in the normal manner.

Vehicles with an Identification irregularity **only**

If a vehicle with an identification irregularity is inspected and the vehicle passes all other checks, a blue slip should be issued and stamped "issued subject to RTA identity check" as above and the vehicle referred to the RTA's VIIU.

Vehicles presented by licensed **motor dealers**

Vehicles presented by licensed motor dealers (except WOVs, vehicles with non original identifiers and vehicles with identification irregularities) are not required to undergo a third tear inspection provided the blue slip is in the dealer's name and the vehicle is being registered in the same dealer's name. Referral category vehicles presented by licensed dealers must be treated in the same manner as indicated in the procedures above. That is, all 3 copies of the blue slip must be stamped using the supplied stamp, indicating "Issued Subject to RTA Identity Check".

Advise the licensed dealer to attend the motor registry where the RTA will check the validity of the dealer's licence and process the registration if the dealer's licence is confirmed. If it can not be confirmed, the vehicle will be referred to the VIN by the motor registry.

Note: WOVs, vehicles with non original identifiers and vehicles with identification irregularities must be referred to the RTA's VIIU prior to attending a motor registry even though they may be presented by a licensed dealer.

3. **Non Referral Vehicles**

There is no change in procedures when inspecting a vehicle in the non-referral category. If the vehicle passes the inspection, a blue slip is issued and the customer should be advised to attend a motor registry to establish registration.
Note: Any identification irregularity must be referred to the RTA's VIIU, not the police. No fee should be charged by the AUVIS for referring a vehicle to the VIIU.

4. Trailers

There are no changes to the procedures regarding inspecting, issuing the blue slip and arranging and confirming new identifiers on trailers.

When conducting a blue slip inspection on a trailer and an identification irregularity is found, the trailer should be referred to the VIIU. The referral procedures are the same as in item 2 above. The trailer should be referred to the RTA's VIIU, not the police.

5. Adjustment of Records Inspections

Adjustment of record inspections should be carried out in the normal manner, which includes conducting design checks if necessary. If the vehicle is being inspected for changes that effect the vehicle identifiers and an irregularity is detected, the vehicle is to be referred to the RTA's VIIU. The procedures to be followed in this instance are the same as in item 2 above.
### Determining a vehicle for RTA referral

**PASSENGER CARS/LIGHT COMMERCIAL/MOTORCYCLES**

Where the answer is yes to any of the following questions the vehicle must be referred to the RTA for inspection. The applicant must make a booking for the RTA inspection by telephoning Sydney 02 9830 5555, Newcastle 1800 049 920 Wollongong 02 4226 7007 Local (outside area) 1800 062 648.

<table>
<thead>
<tr>
<th>QUESTION</th>
<th>WHAT THE APPLICANT SHOULD BRING TO THE RTA INSPECTION</th>
</tr>
</thead>
<tbody>
<tr>
<td>Has the vehicle been written-off?</td>
<td>- original purchase receipt for the vehicle</td>
</tr>
<tr>
<td>If the applicant is in doubt they should telephone the RTA on 13 2213.</td>
<td>- repair receipts as evidence of restoration, for example, body panels, electrical work, panel beating etc.</td>
</tr>
<tr>
<td>Has the vehicle been presented with no previous history of registration in NSW and without documentation?</td>
<td>- documentation relating to previous registration</td>
</tr>
<tr>
<td>Have the original vehicle identification numbers been changed?</td>
<td>- documentary evidence to support the identification irregularity</td>
</tr>
<tr>
<td>Is the vehicle from interstate and:</td>
<td></td>
</tr>
<tr>
<td>• the applicant is not the registered owner?</td>
<td>- proof of acquisition in the new owner's name</td>
</tr>
<tr>
<td>• the registration has been established during the last 3 months ?</td>
<td>- registration certificate</td>
</tr>
<tr>
<td>• the vehicle has no registration plates and a current certificate of registration?</td>
<td>- proof of acquisition or previous registration papers</td>
</tr>
<tr>
<td>• is the vehicle a personally imported vehicle?</td>
<td>- vehicle import approval &amp; engineers report (if required)</td>
</tr>
<tr>
<td>• has it been imported for dismantling?</td>
<td>- vehicle import approval</td>
</tr>
<tr>
<td>• is it an imported low volume manufactured vehicle?</td>
<td>- vehicle import approval &amp; low volume inspection certificate</td>
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<tr>
<td>Location</td>
<td>Contact Number</td>
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<tr>
<td>Sydney</td>
<td>132213</td>
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<td>Newcastle</td>
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<tr>
<td>Wollongong</td>
<td>132213</td>
</tr>
</tbody>
</table>
### Vehicle Identity Check Clearance

**Vehicle Identification Number**: VC 31231 23

**ALVIS Inspection Report Number**: [Blank]

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**1. Assessment Details**

- **Vehicle Identification Number**: [Blank]
- **Vehicle Type**: [Blank]
- **Vehicle Identification Number**: [Blank]
- **Vehicle Registration**: [Blank]
- **Vehicle Registration Number**: [Blank]

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**2. Vehicle Owner Details**

- **Name and Address**: [Blank]

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**3. Vehicle Type**

- **Type of Vehicle**: [Blank]

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**4. Vehicle Identification Number**

- **VIN**: [Blank]
- **Engine Number**: [Blank]

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**5. Comments**

- **Customer Copy - Return to the Inspection Station / Motor Registry**: [Blank]

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**6. Written-off Vehicle Check**

- **Location**: [Blank]
- **Type of Vehicle**: [Blank]
- **Registration Number**: [Blank]
- **Year of Registration**: [Blank]
- **Make and Model**: [Blank]

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**7. Fees Paid**

- **A. Written-off Vehicle Check**: [Blank]
- **B. Police Referral**: [Blank]
- **C. Other**: [Blank]

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**8. Referral Details**

- **ALVIS Inspection Station Number**: [Blank]
- **Name and Address of Inspecting Station**: [Blank]
- **Postcode**: [Blank]
- **Telephone Number**: [Blank]

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**9. RTA Inspection Details**

- **Name of Inspection Site**: [Blank]
- **Examiner's Signature**: [Blank]
- **Date**: [Blank]

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**Customer Information**

- **If the Vehicle was registered for the RTA inspection by an ALVIS station, you must present both copies of this report, as well as your blue slip and any other supporting documentation to the motor registry.**

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**Note**: This document is not a comprehensive report on the condition of the vehicle. RTA is a hearing body that will take all relevant factors into consideration before making a decision. A Vehicle Check is only a statement about any disassembly (eg, panel of electrical) work carried out on the vehicle.
Initial Third Tier Inspection Areas